

*Health Services Agency Foundation
Board of Directors*

Minutes
June 2, 2008

*Attendance: Steve Benak, Wendy Farrace, Judy Fisher, Kathleen Holmberg, Tammy Miller,
Christina Tipsword, Katie Van Konynenburg
Heidi Santino, Mary Ann Lee*

*Non Attendance: Peter Broderick, Rocki Cohen, Sabrina Enevoldsen, Jack Helsby, , Meagan Mote,
Annamary Peck, Lou Santistevan, Linda Tourtlotte, Yvonne Villanueva*

- I. Call to order , Judy
- II. Scholarship Awards
 - A. Teddie Hartman
 - a. Lauren Berger \$1,000 (need W-9 statement)
 - b. Katie Druen \$1,000 (need W-9 statement)
 - B. Davis Health Academy
 - a. Brandy Truong \$500
 - b. Darvy Chunn \$500
 - C. Health Services Agency
 - a. Heather Estrada \$500
 - b. Susan Estrada \$500
 - c. Rebecca Davies \$500
 - d. Guadalupe Garcia \$500
- III. Approve of May minutes pgs 3-4 Judy (v)
Approval: Steve 1st, Christina 2nd, approval
- IV. Financials Judy
 - A. Balance Sheet pgs 5-6
 - B. Profit Loss April YTD pgs 7-9
 - a. Balances June 2, 2008
 - 1. Development Account \$12,921.
 - a. Pending \$500 Board/ Volunteer Social.
 - 2. General Account and US Bank \$78,838.79
 - a. Reserves \$30,000
 - b. Pending \$25,000 executive salary 1- year
 - c. Pending \$9,000 Residency
 - d. Pending \$6,000 Approvals prior dates
 - e. Balance for funding \$8,838.79 (May 2009)
- Approval: Kathleen 1st, Steve 2nd, approval*
- V. New Business
 - A. Priscilla Floyd one of our past and wonderful board members is interested in being an Emeritus Member. When she left last year she did not feel she had the years Darlene and Maxine had and didn't know if it would be appropriate but since I have

continue to keep in contact with her and she has been a tremendous source for information she agreed to the possibility.

Approval: Katie 1st, Steve 2nd, approval

- B. Marketing Plan- Employee Photo & Essay Contest requesting \$600 from development account for awards:
 - a. (1st place) Kodak Digital Camera or \$100 Gift Card, plus \$100 ice cream party for winners department
 - b. (2nd place) \$50 Gift Card plus \$50 ice cream party for winners department
 - c. (Runner ups x 10) \$20 Gift Card

Approval: Tammy 1st, Kathleen 2nd, approval

- C. 2008-09 Dental Sealant \$15,000 (this item would be great as a fundraising- letter campaign item)
 - a. 2007-08 Approved \$15,000 actual cost \$5, 389.96 (\$3,000) our cost \$2,389.96

Work with Phoebe on official request to include site and cost

- D. We received the following request via the volunteers. They funded ½ and are hoping we could fund the additional items.
Pages A- NN
 - a. Ceres Medical office Temporal Artery Thermometers x 2 \$800 page C
 - b. Child Health & Disability Prevention- Computer, Projector- System \$3399.69 pa page E
 - c. Public Health TV System & Chairs for VA trailer reception \$1662.58 page F
 - d. Paradise Medical Temporal Artery Thermometers x 4 \$1600 page O
 - e. Public Health Infant beds, SIDS and Asphyxiations Prevention # x \$30 each page S
 - f. Child Health & Disability Prevention TV/DVD Combo page W
 - g. Wii System- Interactive play for rehabilitation of mobility problems & TV \$400 page FF
 - h. Public Health- Pregnancy Test- Early detection- Prevention Infant Mortality \$1080 page KK

No funding at this time and to work with HSA on funding requests and agency changes.

- E. Strategic Meeting Place (October 11): Looking into Paradise
- F. Request to apply for the Health Leadership Program, if accepted requesting work time to attend the October Retreat 14-17 and two day sessions November 19-21, January, February, April. The tuition, fees, lodging and meal costs are covered by the Sierra Health Foundation with acceptance. Page 10-11

Approval: Wendy 1st, Christina 2nd, approval

- G. Annual Request process, due October 1

- a. Help with Strategic Planning

Approval: Katie 1st, Wendy 2nd, approval

H. Electronic Medical Records Update Mary Ann Lee

- a. Requirement for Residency Program accreditation 2009
- b. Cost \$2-million

Motion to approve work on HSA EMR grants and discounts through Foundation: Steve 1st, Christina 2nd, approval

I. Attached Notes

- a. Residency Graduation information page 12
- b. Thank you notes

VI. Committees & Reports

A. Residency Report

Motion to approve permission on moving forward to find and submit grant for specialty service training: Steve 1st, Kathleen 2nd, approval

B. Marketing & Advertising

Todd: The Foundations marketing goal will be to set in motion the employee advocacy campaign, awareness and promotion of HSA in the community.

C. Golf:

Discussion: Todd suggests a Nine-Hole Tournament, which may lead to more involvement

D. String of Pearls

Discussion: Wendy to Chair and Christina to Co-Chair are working on dates, place and theme to be announced.

VI. Dates to Remember:

Board Meetings, 830 Scenic, Lobby Conference Room, 5PM

- a. **June 21- Residency Graduation**
- b. **June 30- Executive Meeting, 4PM**
- c. **July 7- Board Meeting**
- d. **August- No Meeting**
- e. **August 25- Executive Meeting, 4PM**
- f. **September 1- Board Meeting**
- g. **October – No Regularly Scheduled Meeting**
- h. **October 11- Strategic Planning Meeting- Place TBD**
- i. **October 27- Executive Meeting, 4PM**
- j. **November 3- Board Meeting**
- k. **November 24- Executive Meeting**
- l. **December 1- Board Meeting**

Executive Meeting: last Monday of the month

Board Meeting: first Monday of the month

+ denotes change in normal meeting

* denotes agenda attachment

(v) denotes Vote needed

2/4/2009