



Health Services Agency Foundation of Stanislaus County
Board of Directors

Minutes
October 1, 2007

Attendance: Judy Fisher, Steve Benak, Wendy Farrace, Jack Helsby, Kathleen Holmberg, Yvonne Villanueva

Non-Voting Members: Marlene Campbell, Heidi Santino

Guests: Willie Maxon

Non Attendance: Rocki Cohen, Peter Broderick, , Sabrina Enevoldsen, Meagan Mote, Annamary Peck, James Ridenour, Linda Tourlotte, Katie Van Konynenburg, Lou Santistevan- on leave

- I. Call to order Judy
- II. Welcome New Board Members Judy
 - A. Wendy Farrace
 - B. Yvonne Villanueva
- III. Quartertime Update - report attached to original minutes Willie
- IV. Review of September minutes* (pgs 4-6) Judy (v)
Approval: 1st Benak, 2nd Jack, approved
- V. August Financials* (pgs 7-12) Judy (v)
Approval: 1st Benak, 2nd Kathleen, approved
 - A. September - Non restricted funds
 - a. Development fund \$12,725.31
 - b. General Account \$85,918.29-\$24,800 pending approvals \$61,118.29 balance
- VI. New Business
 - A. Board Meeting Time: 5PM, Dinner served 4:45PM Judy
 - B. Board Meeting Attendance Judy
 - a. Michelle Buer has resigned but would like to continue to work on the fundraisers
 - b. Board Changes: JR Ridenour
 - C. Newspaper in Education –Advertising \$500(pgs 13-14)*Judy (v)
Approval: 1st Benak, 2nd Yvonne, approved
 - D. Chamber Disk for SOP, Golf auction item donation letter cost to purchase the database is \$134.22 Judy (v)
Approval: 1st Benak, 2nd Wendy, approved
 - E. Recognition:
 - a. Halloween Costume Competition: 2-Original,2- Funniest, 2-Best Overall (\$150 in gift certificates) and treats for each department (v)
Approval: 1st Benak, 2nd Wendy, approved
 - b. Employee Appreciation (v)
 - 1. \$200 Budget for lunch to be served at each clinic for staff appreciation (Pediatrics, Ceres, Hughson, McHenry, Paradise, Turlock, Urgent Care, Specialty) \$1600

or

- 2. 800 Employees: (plus an additional 200 pieces to reduce the cost per piece and to be used for the golf tournament as part of a promotional gift)
800 employees x \$7.00 each person (\$3.50 each lunch bag and \$3.50 food-apple, granola bar, juice box, raisins, other breakfast type treats) \$5,600

Benefits:

- Employee moral
- H.S.A. Foundation recognition (logo lunch bag)
- Resume past participation

(v) Motion: To partner with Quartertime for 800 employee recognition budget of maximum \$3000

1st Yvonne, 2nd Jack, approval

- c. Graduating Residents: Stethoscopes \$117.61 each plus shipping includes Foundation engraving (v)

Approval: Yvonne to work on a gift for graduation (pen, alarm clock, travel alarm)

F. Pearl Awards:

(v) New

Approval: 1st Benak, 2nd Wendy, approved

- a. Resident of the Year (to be named)
- b. Teacher of the Year
 - 1. Dr. Chin
- c. Above and Beyond Doctor of the Year (to be named)
- d. Sponsor of the Year
 - 1. Valley Heart Associates
- e. Volunteer Award "Gaskin- Chimerofsky Volunteer Award" (requirement to be determined and winner to be named)
- f. Donor of the Year Award
 - 1. Grace Torbone (approved she has donated for the past 20 years \$50 per month)
- g. Employee of the Year- (requirement to be determined and winner to be named)

New
New
New

VII. New

- A. Thank you from McHenry Medical Office (pg 15)
- B. Copy of Advertisement Townsend Opera (pg 16)

VIII. Committees & Reports

- A. Golf Tournament & String of Pearls Heidi
 - a. Need Auction Items
 - b. SAVE the DATE set for October mailing
 - c. Corporate Packages set for November 1
 - d. Auction requests set for November 1

IX. Dates to Remember

- A. October 31- Executive Meeting, 12PM, Paradise Medical Office “**Soksaby Conference Room 12-2p**”
- B. November 5 –Board Meeting, 5:00PM, Lobby Conference
- C. **Tuesday, December 4- NO MEETING HOLIDAY SOCIAL: APPETEZ 5:00 PM**
- D. January 9- Executive Meeting, 4PM, Foundation Office
- E. January 14 – Board Meeting, 5:30PM, Lobby Conference Room
- F. March 15, 2008 String of Pearls, Dr. & Mrs. Cohen
- G. **May 5, 2008 FORE HSA! Golf Classic, Spring Creek Golf & Country Club**

(*) denotes agenda attachment

(v) denotes Vote needed

Heidi Notes:

Balance Sheet then profit loss